

# LIBERTY TOWNSHIP RECREATION COMMISSION

Meeting Minutes June 27, 2017

The meeting was called to order by Committee Liaison Peter Karcher at 6:06 pm in accordance with the Open Public Meetings Act.

## Roll Call

Present: Chair Dan Gaeta, Jon Beyer, Andy Cassini, Jennifer Pandorf (alt #1), Suzanne Buchanan (alt #2), Peter Karcher (Liaison)

Absent: Vice Chair Amanda Loguidice, Cathy O'Byrne, Wayne Spangenburg

**Approval of Minutes:** Tabled for July 25, 2017.

## Reports

Adult Recreation: Yoga at the Lake for the month of July was presented. The schedule will include Tai Chi and 3 Yoga workshops throughout the month. LTRC is in favor of bringing it forward to the Township Committee for approval and how to coordinate fees for each class. Amanda will work on the flyer.

Background Checks: There has been no word back from Blue Star Sports. Dan Gaeta will help contact regarding a contract.

Baseball: Nothing to report.

Beach: The beach has been seeing an average of 40 people per day visit. The commission is recommending to the Twp. Committee to hire Grace Villano as a lifeguard at the beach for the 2017 season, pending correction to the salary chart to reflect Grace as a new hire for 2017 at \$9.50/hour. A motion was made by Dan to recommend, seconded by Suzanne. All in favor. The floating dock was installed successfully and the new paddleboard is already being used. Gwen submitted the following documents for LTRC approval: the Emergency Action Plan, Lifeguard Job Description, and Lifeguard Evaluation. Pending minor adjustments to reflect LTRC and Liberty Township policies, i.e. background checks over 18, a motion was made by Dan to approve. All in favor. Pete Karcher will ask Twp. Committee and Liberty Twp. Attorney regarding legality of using the Evaluation form. Cellular Signal Booster: Shannon will get quotes for a universal booster for July meeting. The Beach improvement plan was presented. Dan is working on quotes for the fence. Discussion took place regarding LTRC purchasing the paint and use existing sprayer. Shannon will follow up with Chuck regarding paint and tables. Two deposits were received for the boat launch: \$197 for May, \$296 for June. Andy mentioned the idea of a launch pass and discussion took place. Payment Voucher was received regarding covering the costs of the lifeguard certification class. In the past the LTRC has not paid for the certifications. Shannon will research with local lakes. Shannon will pull up the minutes from last summer where this issues was discussed. The voucher is being tabled until July.

Community Day: Community Day was a success. 29 bikes were involved in the poker run. Unfortunately the helicopter from NJSP had to cancel. Garden State Fireworks is reimbursing the LTRC \$1,000 since they did not give us the increased package that the \$1,000 would have covered. GSF sent an apology letter with the check.

Concession Stand: Shannon will follow up with NJDEP regarding the water testing.

Disciplinary: None

Finances: Discussion took place regarding that the Rec Trust is low, as was brought to attention by Kevin Lifer. Shannon and Dan will review the budget and monies available as of June 2017.

Free Union Fields: There were concerns mentioned from DPW and the Clerk regarding garbage left at the field and smoking under the pavilion. Shannon contacted the person in charge, from the group using the fields that day, and addressed the issues. The Facility Use Form was reviewed. Pending 2 changes, a motion was made Dan to approve the new form, seconded by Suzanne. All in favor. The two changes were to include a \$200 deposit for all facilities/fields and make sure Rule 5 would not impact flex sharing for fields.

Policies – Background Check Policy will be amended to remove fingerprinting and be reviewed in July.

Rosenkrans Award – David O’livio & Nicole Crowder. Dan will provide information and Shannon will update the website.

Soccer: Registration is open until July 15<sup>th</sup>. Currently there are only about 10 registered for fall soccer.

Softball: None

Summer Recreation Program: The Summer Rec schedule was provided to each commissioner. There is a special presentation on August 8 by DOVE Environmental, being paid for through Clean Communities funds. The presenter will be bringing electronics. Emilia is seeking the support of the LTRC in requesting permission from the Twp. Committee to use the meeting room if there is heavy rain. Pete Karcher will bring request forward to the Twp Committee. T-shirts will be purchased this year for Summer Rec kids and staff. Three quotes were received: Hollie Studios for \$4.25 per shirt, Abilities for \$6 per shirt, and My Private Label for \$3.52 per shirt. The quote was for one color, one sided print, design and set-up. The t-shirts will be purchased through My Private Label.

Recreation Commission Members: None

Recreation Commission Chair: Dan made a motion to move the regularly scheduled August meeting to August 29<sup>th</sup> at 6pm. Seconded by Suzanne. All in favor.

#### Unfinished Business

Online Sports Registration: Motion to approve the form with minor changes was made by Dan, seconded by Jon. All in favor.

Pet Waste Station Research: Tabled for next month. Shannon will get three quotes for July.

Meeting adjourned at 7:26 pm.